

# **GOVERNMENT POLYTECHNIC, DHENKANAL**

# **Programme: Diploma in Mechanical Engineering**

# Course: Industrial Engineering and Management (Theory)

Course Instructor's Name: Mukesh Kumar Dalei <u>E-mail-mukesh.dalei@gmail.com</u> Contact no- 9437461912

Semester: 6<sup>th</sup>

## UNIT1:PLANT ENGINEERING

## **SELECTIONOFSITEOFINDUSTRYOFPLANTLOCATION**

Firstwehavetodefineindustrybefores	electingitslocationofsite.
------------------------------------	----------------------------

Anindustryofplantisanorganizationwhichproducesrow-materials, goods of services using men, materials, money and machinery.

 $\label{eq:action} \Box At the time of setting up of an industry suitable site has to be selected.$ 

Selectionofsiteinvolvestwomajoractivities.

1.Toselectapropergeographicregion.

2.Selectionofaspecificsitewithintheregion.

## Factors affecting plant location:-

## Nearnesstorawmaterial:-

It will reduce the cost of transporting raw material from the vendor's end to the plant, this factor is essential forse election of site for sugar, cement, jute and cotton textile industries.

## **Transportfacilities**:-

A lot of money is spent both in transporting the raw material and the finished goods speedy transport facilities ensure timely supply of raw materials to the company and finished goods to the customers, There arefivebasicmodesofphysicaltransportationair,road,rail,waterand pipe line.

## Nearnesstomarket:-

Itreduces the cost of transportation as well as the chances of the finished products getting damaged and spoiled in the way.

## Availabilityoflabour:-

- Suitable labour force, of right kind, of adequate size (number), and atreasonable rates
- With its proper attitude towards work are a few factors which governplant location to major extent.
- Thepurposeofthemanagementistofacelessboycotts, strikesorlockout and achieve lower labour cost per unit of production.

## Availabilityoffuelandpower:-

- Steelindustriesarelocatednearsourceoffuel(coal)tocutdownfuel transportation costs.
- Electricpowershouldremainavailablecontinuouslyinproperquantity and at reasonable rates.

## <u>Availabilityofwater:</u> -

Depending on the nature of the plant, water should be available in adequatequantityandshouldbeofproperqualitywaterisessentialfor paper and chemical industries.

## Climaticcondition:-

Climategreatlyinfluencehumanefficiencyandbehavior.Forexampletextile mills require humidity. Moreover certain industry require a specific climatic condition ventilating and air conditioning, climate of the region doesn't present much problem of Course control of climate needs money and increases the cost of the product.

## Financialandotheraids:-

• Certainstatesgiveaidsasloans,feedmoney,machinery,builtupsheds etc. to attract industrialist.

**Land:**-Topography, area, the shape of the site, cost, drain age and other facilities, the probability of floods, earthquakes etc.

• Influencetheselectionofplantlocation.

## <u>Communityattitude</u>

- Communityattitudetowardstheirworkandtowardstheprospective industries cab make or mar the industry.
- SuccessofanindustrydependsontheattitudeofthelocalPeople whether they want to work or not.

## **Supportingindustries**

• Allindustrieswillnotmakeallthecomponentsandpartsbyitselfandit subcontracts the work to vendors

## SocialInfrastructures:-

Availabilityofcommunityfacilitieslike

- 1. Housingfacilities
- 2. Recreationalfacilities
- 3. Educational facilities
- 4. Medicalfacilitiesaretobeconsidered.

## Lawand taxation

Thepolicies of the stategov tandlocal bodies concerning labour laws, building codes, safety etc. are the factors that demand attention.

## **PLANTLAYOUT**

- Plantlayoutmeansthedispositionofthevariousfacilities(equipments, material,manpoweretc)andservicesoftheplantwithintheareaofthe site selected previously.
- □ It begins with the design of the factory building and goes up to the location and movement of a work table. All the facilities like equipments, raw materials, machinery, tools, fixtures, workers etc are given a proper place.
- Plant layout is a plan of anoptimumarrangement of facilities including personnel, operating equipment, storage space, material handling equipmentandallothersupportingservicesalong withthedesignofbest structure to contain all these facilities.

## **OBJECTIVEOFPLANTLAYOUT:-**

Materialhandlingandtransportationisminimizedandefficiently controlled.

- Bottlenecksandpointsofcongestionsareeliminatedsothattheraw material andsemi finishedgoods movefastfrom oneworkstationto another.
- □Workstationsaredesignedsuitablyandproperly.
- $\label{eq:suitableplaces} \Box Suitable places are allocated to product ion centers and service centers.$
- □ Movementsmadebytheworkersareminimized.
- $\label{eq:waitingtime} Waiting time of semifinished products is minimized.$
- □Workingconditionsaresafer, betterand improved.
- Increasedflexibilityofchangesinproductdesignandforfuture expansion.
- Utilizationofcubicspace(length,widthandheight).
- $\hfill \square These are improved work methods and reduced production cycle times.$
- Plantmaintenanceissimpler.
- Increasedproductivityandbetterproductqualitywithreducedcapital cost.
- Agoodlayoutpermitsmaterialstomovethroughtheplantatthe desired speed with the lowest cost.

## PRINCIPLESOFPLANTLAYOUT:-

## **Principleofintegration**:

Agoodlayoutisonethatintegratesmen, materials, machinesand supporting services and other in order to get the optimum utilization of resources and maximum effectiveness.

## **Principleofminimummovementsandmaterialhandling:**

Thefacilitiesshouldbearrangedsuchthatthetotaldistancestravelledbythe men and materials should be minimum and as far as possible straight line movement is preferred. It is better to transport materials in bulk rather thanin small amounts.

## **Principleofsmoothandcontinuousflow:**

A good layout makes the materials to move in forward direction towards the completionstage.Bottlenecks,congestionpointsandbacktrackingshouldbe removed by proper line balancing techniques.

## **<u>Principleofcubicspaceutilization</u>:**

The good layout utilizes both horizontal and vertical space. Besides using the floor space of a room the ceiling height is also utilized. Boxes and bags containingrawmaterialorgoodscanbestackedoneabovetheothertostore more items in the same room.

## **<u>Principleofsafety, security and satisfaction</u>:**

Workingplacesmustbesafe, wellventilated and freesafe workspace from dust, noise, fumes, odours, and other hazardous conditions, increases the operating efficiency of the workers and improve their morale.

## Principleofmaximumflexibility:

Thegoodlayoutisonethatcanbealtered without much costand time. The machinery is arranged in such a way that the changes of the production process can be achieved at least cost or disturbance.

## 1. PROCESSLAYOUT(FUNCTIONLAYOUT)

- The layout is recommended for batch production. All machines performing similar type of operations are grouped at one location in the process layout. Ex-all lathes, milling machine kept at one place.
- Thearrangements of facilities are grouped together according to their functions.



## Advantages:

I. Wideflexibilityexistsduringallotmentofworktoequipmentandworkers.

II. Betterutilizationofequipments.

III. Lowerinvestmentsonaccountofcomparativelylessno.Ofmachineare used.

IV. Betterproductqualitybecausetoattendonetypeofmachine.

V. Varietiesofjobscomingasdifferentjobordermaketheworkmore challenging and interesting.

VI. Workersinonesectionareoneaffectedbythenatureofanother section.

## Disadvantages:

- I. Forthesameamountofproduction,morespaceisrequired.
- II. Automaticmaterialshandlingisdifficult.
- III. Morematerialsinprocessremaininqueueforfurtheroperation.
- IV. Completionofsameproducttakesmoretime.
- V. Work-in-processinventoryislarge.
- VI. Productionplanningandcontrolisdifficult.

- VII. Rawmaterialshavetotravellargerdistancesforbeingprocessedto finished goods. Thus increases cost.
- VIII. Itmeansmoreinspectionsanddifferentco-ordination.

## 2. Productlayout(linelayout)

Thevariousoperationsonrawmaterialsareperformedinasequence and the machines are arranged in the sequence in which the raw materials will be operated upon.



## Advantages:

- I. Lessspacerequirementsforthesamevolumeofproduction.
- II. Automaticmaterialshandling,lessmovements,socostisreduced.
- III. Lessinprocess inventory.
- IV. Productcompletesinlessertime.
- VI. Simplifiedproduction, planning and control.
- VII. Smoothandcontinuousworkflow.
- VIII. Lessskilledworkerscanlearnandserveandservethepurpose.

## Disadvantage:

- I. Lackof flexibility.
- II. Excessiveidletimeduetoslowest machine.
- III. Moremachinestobepurchasedandkeptwhichrequirehighcapital investment.
- IV. Oneinspectorhastoattendano.ofmachineinaproductionline.
- V. Itisdifficulttoincreaseproductionbeyondthecapacitiesofthe production lines.

## 2. COMBINATIONLAYOUT:-

Thisiscalledthemixedtypeoflayoutusuallyaprocesslayoutiscombined with the product layout.

 ${\it Ex-refrigerator} manufacturing uses a combination layout.$ 

Manufacturing various components process Layout for assembly of component product Layout



## EX-files, hacksaw, circular metalsaws, woodsaws

## TOOLS&TECHNIQUESUSEDTOIMPROVEINDUSTRIALLAYOUT

Thereare6tools&techniquesusedforlayoutplanning.

- Operationprocesscharts
- Flowprocesscharts
- Processflowdiagram
- Machinedatecards
- Templates
- Scale models

## **Operationprocesscharts:**

- Manufacturingprocessisdividedintoseparateoperationwithhelp of operation process chart.
- Thischartrepresentsbasicactivitiesrequiredforproducing product.

## Flowprocesscharts:

• This chart is a graphical representation of all production activities occurring on the shop floor.

- It provides complete information for the analysis & improvement of plant operation as a whole on the basis of this analysis operations may be combined, rearranged or eliminated.
- Thischartusedtoverifyefficiencyofanewlayout.

## Processflowdiagram:

- Thisdiagramisusedtosupplementtheflowprocesschart.
- It is the diagram of building plan representing graphically the relativeposition of productive machinery storagespace, gangways & path followed by men or materials.
- Ithelpinimprovinglayout.

## Machine date cards:

 Thesecardgivecompletespecificationofeachmachinetobe installed showing its capacity, space & other requirements, foundation method of operation, maintenance & handling devices of machine.

## Templates:

- After studying the flow process chart, process flow diagram & machine data card a floor plan is prepared by firing aria occupied by each item (machine, benches, racks, material handling equipment) to be erected on the shop.
- The thick sheets of cardboard, plywood or plastic on same scale pieces of sheet are cut to represent various item which are to be housed in the plants & placed on floor at suitable locations.
- These templates are arranged in such a way so as to provide best layout.

## Scalemodels:

- Inthistools, instead of templates, 3D scale model is utilized.
- Thesemodelswood,plasticormetal.
- Seriesofadditionalinformationabouttheheight&oftheprojected components of machine are obtained.

## PrinciplesofMaterialHandlingEquipment.

In an organization, a considerable amount of material handling is donemanually or through automated process.

ObjectivesofmaterialHandlingare:

- 1. Itshouldbeabledetermineappropriatedistancetobecovered.
- 2. Facilitatereductioninmaterialdamageastoimprovequality.
- 3. Reducemanufacturingtime.
- 4. Improvematerialflowcontrol.
- 5. Improveproductivity&efficiency.
- 6. Betterutilizationoftime&equipment.

PrinciplesofmaterialHandling:

- 1. OrientationPrinciple:--Studyofallavailablesystemrelationships before moving towards preliminary planning.
- 2. Planning principle: -- It produce a plan includes basic requirements, desirable alternates & planning for contingency.
- 3. SystemPrinciple:--Itintegrateshandling&storageactivities,whichis cost effective into integrated system design.
- 4. UnitloadPrinciple:--Handleproductinaunitloadaslargeaspossible.
- 5. SpaceutilizationPrinciple:--effectiveutilizationofallspace.
- StandardizationPrinciple: -standardizationofhandlingmethods&equipments.
- 7. Ergonomic Principle: -- Recognizes human capabilities & limitation by design effective handling equipment.
- 8. EnergyPrinciple
- 9. EcologyPrinciple
- 10. Mechanization Principle: -- Mechanization of handling process wherever possible to encourage efficiency.
- 11. FlexibilityPrinciple:--Method&equipmentwhicharepossibleto utilize in all types of condition.
- 12. SimplificationPrinciple:--Byremovingunnecessarymovements.
- 13. Gravityprinciple:--Usegravityprincipleinmovementof goods.
- 14. Safetyprinciple.
- 15. Systemflowprinciple:--Integrationofdataflowwithphysicalmaterial flow.
- 16. Layoutprinciple:--Encouragespreparationofoperationalsequenceof all systems.
- 17. Costprinciple:--Costbenefitanalysis.
- 18. Maintenance principle: -- Encourages preparation of plan for preventive maintenance.
- 19. Obsolescenceprinciple:--Encouragepreparationofequipmentpolicy as to enjoy appropriate economic advantage.

## Plantmaintenance:

Plant maintenance consists of a set of activities by which the machinery, buildings and services are always ready to perform their functions at optimum return on investment.

In other words the main objective of plant maintenance is to achieve minimum breakdown and to keep the plant in good working condition at the lowest possible cost.

## Importanceofplantmaintenance:

- (i) The importance of plant maintenance varies with the type of production of the plant.
- (ii) In a flow production factory, a single fault in a line will cease the activities of different work station of that line as well as may stop the activities of other production line.

This results an inevitable loss of production.

- (iii) An un-properly maintained plant will demand expensive repairs at a particular time as all machines and other facilities including buildings will need to be maintained to function properly.
- (iv) Plantmaintenancehasavitalroleinproductionmanagementbecause plant breakdown creates problems such as :
  - Lossinproductiontime
  - Reschedulingofproduction
  - Damageofin-processmaterial
  - Temporaryworkshortages
  - Needfor overtime
  - Needforsubcontractingwork

## TypeofMaintenance:

- (a) Correctiveorbreakdownmaintenance
- (b) Scheduledmaintenance
- (c) Preventivemaintenance
- (d) Predictivemaintenance

In corrective or breakdown maintenance the repair of the equipment is done only when the equipment fails to perform its normal duty, e.g. an electric motor will not start.

Breakdown maintenance practice is economical for those equipments whose down time and repair cost is less compared to overhead cost of production by adopting any other type of maintenance.

Breakdown type of maintenance involves little administrative work, few records and a comparative small staff.

There is no planned interference with production programmes.

This type of maintenance is quite suitable for small factories.

## DisadvantagesofBreakdownMaintenance:

- (i) If breakdown occurs at the time when the equipment has to be operated to fulfil the supply of demand then the situation leads to hurried maintenance.
- (ii) Reductionofoutput.
- (iii) Increaseschancesofaccidentsandprovideslesssafetyworkplace.
- (iv) Resultsdirectlossofprofit.
- Breakdownmaintenancepracticecannotbeemployedforthoseplant itemswhichareregulatedbystatutoryprovisions,forexample:cranes, lifts, hoists and pressure vessels.

## ScheduledMaintenance:

Inscheduledmaintenancethecausesofequipmentbreakdownhasbeen analyzed and some maintenance work has been planned to be taken up at a scheduled time to minimize the possibility of breakdown of the equipment.

Inthistypeofmaintenance,lubricationoverhaulingofmachines,clearing of water and other tanks, white-washing of buildings are conducted.

## Preventivemaintenance:

Inpreventivemaintenance, inspection plays a keyrole.

Usingsuitablestatisticaltechniquesthefrequencyofinspection has been determined.

With the help of periodic inspection, the conditions which lead to production breakdown has been uncovered and the weak spots of all equipments have been repaired before breakdown of the equipment. By this maintenance optimum productive efficiency and operational accuracy of the plant equipment has been obtained.

Themainobjectivesofpreventivemaintenanceis

- (i) Toachievemaximumproductionatminimumrepaircost.
- (ii) Toensuresafetyoflifeandlimbsofthe workmen.
- (iii) Tomaintainthequalityoftheproduct.

However, a perfect coordination between production department and preventive maintenance personnel is highly essential for the success of the preventive maintenance practice.

# **UNIT2:OPERATIONRESEARCH**

## **Optimizationtechniques:**

The word optimization is from optimum which implies a point at which the conditionsarebestandmostfavorable. An optimum pointmay represent a maximum position or minimum position.

## Methodforoptimizing:

- a) Search
- b) Differentialcalculus
- c) Statisticalmethods
- d) Linearprogramming
  - i. Graphicalmethod
  - ii. Transportationmethod
  - iii. Simplexmethod
- e) Queuingtheory
- f) Dynamicprogramming

## Applicationofoptimization:

Load allocation problems, component selection and dynamic, load sharing problems.

## **Operationresearch:**

Operation research signifies research on operations. It is the organized applicationofmodernscience, mathematics and computer techniquest ocomplex military, government, business or industrial problems arising in the direction and management of large systems of men, materials, money and machines.

## **Methodology**

- 1. Understand the actual real situation, capture the same and define the problem
- 2. Formulateamathematicalmodel
- 3. Developamathematical solution
- 4. Interpret the solution and prepare the information in such a form that it is meaningful, and quantitative. Translate it in to adecision.
- 5. Implementthedecisiontotherealsituation.
- 6. Verifytheresults

## Methodsofoperationresearch

Varioustechniquesusedtosolveoptimizationproblemsareasfollows:

- 1. Linearprogramming
  - a) Graphicallinearprogramming
  - b) Transportationmethod
  - c) Simplexmethod
- 2. Waitlineorqueuingtheory
- 3. Gametheory
- 4. Dynamicprogramming



## **Linearprogramming**

Linear programming is powerful mathematical technique for finding the best use of limited resources of a concern. Overall profit or minimum overall cost to minimize this technique can be used to maximize of a company.

## LPcanbeappliedeffectivelyonly if

- a) Theobjectivescanbestatedmathematically
- b) Resourcescanbemeasuredasquantities(no.weightetc)
- c) Therearetoomanyalternatesolutionstobeevaluatedconveniently
- d) The variables of the problem bear a linear relationship i.e. doubling the units of resources will double the profit.

## Problemsolvingisbaseduponthesystemoflinearequation:

## Standardformoflinearprogrammingproblem:

 $Let x_1, x_2, x_3 \dots x_n are the decision variables.$ 

Optimize(maximumorminimize)

 $Z=c_1x_1+c_2x_2+\dots+c_nx_n$  (objective function)

## Subjecttoconstraints

$a_{11}x_1 + a_{12}x_2 + \dots + a_{1n}x_n \le b$	1
$a_{21}x_1+a_{22}x_2++a_{2n}x_n \le b$	2
$a_{m1}x_1 + a_{m2}x_2 + \dots + a_{mn}x_n \le b_n$	
x <sub>1</sub> ,x <sub>2</sub> ,x <sub>3</sub> x <sub>n</sub> ≥0(non-negati	verestriction)
wherec <sub>1</sub> ,c <sub>2</sub> ,c <sub>3</sub> , c <sub>n</sub> arecosto	rprofitcoefficients.
a <sub>ij</sub> (i=1,2,3,n)	
(j=1,2,3,n)	
b <sub>1</sub> , b <sub>2</sub> ,b <sub>m</sub> arecalledrequir	rementoravailability.

LPPcansolvedbytwo methods.

- 1. Graphical method: when two decision variables are involved. This is simple.
- 2. Simplex method: useful for any no. of decision variable in theproblem and no. of constraints.

## FormulationofLPproblem:

- 1. Fromthegivenproblem, identify the key decision stobemade.
- 2. Identify the decision variables, whose values give the solution to theproblem.
- 3. Writetheobjectiveinthe quantitativetermsandexpress itas a function oflinear variables.
- 4. Studytheconstraintsandexpressthemasalinearequation.

## Graphicalmethod:

Simple two dimensional linear programming problems can be easily and rapidly solved by this technique. This method can be easily be applied up to 3 variables.

<u>Example1</u>:Afurnituremanufacturermakestwoproducts $X_1$  & $X_2$  namelychair andtables.EachchaircontributesaprofitofRs20andeachtablethatofRs40. Chairs and tables from raw material to finished product, are processed in 3 sections  $S_1,S_2,S_3$ . In sectionS<sub>1</sub>each chair (X<sub>1</sub>)requires 1Hr andeachtable(X<sub>2</sub>) requires 4 Hrs of processing. In section S<sub>2</sub>, each chair requires 3 Hrs and each table 1 Hr and in section S<sub>3</sub> the times are 1 and 1 Hr respectively. The manufacturer wants to optimize his profits if sections S<sub>1</sub>, S<sub>2</sub>, S<sub>3</sub>can be availed for not more than 24, 21 and 8 Hrs respectively. ANS:

LetnoofChair= $X_1$  & no ofTable =  $X_2$ 

Then the matical model for maximizing net profit will be Maximum Z =  $20X_1 + 40X_2$ 

	Maximum <u>Chair</u>	Table	<u>Total</u>
S <sub>1</sub>	1	4	24
S <sub>2</sub>	3	1	21
S <sub>3</sub>	1	1	8

Subjectto:

 $X_1+4X_2 \le 24$   $3X_1 + X_2 \le 21$   $X_1 + X_2 \le 8 X_1$ ,  $X_2 \ge 0$ 

Problem:

```
\label{eq:main_state} \begin{array}{l} \mbox{MaximizeZ=X+5Ywhen 5X +} \\ \mbox{6Y$\leq$ 30} \\ \mbox{3X+2Y$\leq$12 X,} \\ \mbox{Y$\geq$ 0} \\ \mbox{Firststep:convert} the constraint inequalities temporarily, into equations i.e. 5X +} \\ \mbox{6Y = } 30 ----- C_1 \\ \mbox{3X+2Y=12} ----- C_2 \end{array}
```

Second step: Axes are marked on the graph paper and are labeled with variables Xand Y.

Thirdstep:Drawstraightlinesonthegraphpaperusingconstraintequations. We have to find two points to draw a straight line.

OnX axis the Y coordinate of the point will be zero andonY axis the X coordinateof the point will be zero.

 $Using equation C_1 two points will be found the equation is 5X + 6Y = 30$ 

```
Here to find he point on X axis Y =0
PuttingY=0intheequationwe have
       5X+0=30
____>X =6
      SothepointonXaxisis(6,0)
      SimilarlytheXcoordinateofthepointon Yaxis=0
      Putting X = 0
      wehave0+6Y=30
____>Y= 5
      SothepointonYaxisis(0,5)joining(6,0) &(0,5) We will
      obtain one straight line named as C1
      SimilarlyequationC<sub>2</sub> willbesolved and another two points will be obtained as follows
       3X 0+ 2Y=12
                            __¥=6>
      Pointis(0,6)
      And3X+2X0=12
                               □<del>X</del>=4</mark>>
      Pointis(4,0)
```

Joining(0,6) and (4,0) another straight line is obtained.



#### **NETWORKANALYSIS**

Itisasystemwhichplansprojectsbothlargeandsmallbyanalyzingtheproject activities. Projects are broken down to individual tasks or activities, which are arranged in logical sequence. A network diagram is constructed for visual presentation of the relationship between all the activities involved in the project. It haditsearlyrootsinWorldWarIIbutbecomesausefultoolforenhancingproduction maximizing profit and assuring quality of the product.

#### Projects:

Project is any task which has definable beginning and definable end. It is essential to manage effectively the projects through proper planning, scheduling and control as project requires a heavy investment, and is associated with risk and uncertainties.

#### Networkscheduling:

It is a technique used for planning and scheduling large projects in the field of constructions, maintenance, fabrication and any other areas.

This technique is the method of minimizing the bottlenecks, delays and interruptionsbydeterminingthecritical factors and coordinating various activities.

There aretwobasic planning and control techniques. They are Critical Path Method (CPM) and Program Evaluation and Review Techniques (PERT).

## ObjectiveofNetworkAnalysis:

- 1. Apowerfulcoordinatingtoolforplanning, schedulingand controllingof projects.
- 2. Minimizationoftotalprojectcostandtime.
- 3. Effectiveutilizationofresourcesandminimizationofeffectiveresources.
- 4. Minimizationofdelaysandinterruptionduringimplementationofthe project.

## ApplicationofNetworkAnalysis(PERTandCPM):

- 1. Researchanddevelopmentprojects.
- 2. Equipmentmaintenanceandoverhauling.
- 3. Constructionprojects(building,bridges,dams)
- 4. Settingupnewindustries
- 5. Planningandlaunchingofnewproducts.
- 6. Designofplants, machines and systems
- 7. Organizationofbigprograms

## Termsrelatedtonetworkplanningmethods:

## Event(node):

An event is a specific instant of time which marks the start and the end of an activity. Eventconsumes neither time nor resources. It is represented by a circle and the event no. is written within the circle.

Ex-startthemotor, loanapproved.

## Activity:

Every project consists of a no. of job operations or tasks which are called activities. An activity is an element of project and it may be a process, a material handling or material procurement cycle.

Ex-installmachinery, arrange for eignexchange.

 $\label{eq:lisshown} It is shown by an arrow and it begins and ends with an event. An activity is$ 

normallygivenanamelikeA,B,Cetci.e.markedbelowthearrowandtheestimated time to accomplish the activity is marked above the arrow.

## Activitiesareclassifiedas:

## 1. Criticalactivities:

In a network diagram, critical activities are those which if consume more thantheirestimatedtimetheprojectwillbedelayed.Anactivityiscalledcritical if its earliest start time plus the time taken by it is equal to the latest finishing time. A critical activity is marked either by a thick arrow or (//).

## 2. Noncriticalactivities:

Suchactivitieshaveprovision(slackorfloat)sothateveniftheyconsume a specified time over and above the estimated time, the project will not be delayed.

## 3. Dummyactivities:

Whentwoactivitiesstartatthesameinstantoftime, the head events are joined by a dotted arrow and this is known as dummy activity. It does not consume time. It may be non-critical or critical. It becomes a critical activity when its EST = LFT.

## Criticalpath:

Itisthatsequenceofactivitieswhichdecidethetotalprojectduration.It is formed by critical activities. A critical path consumes maximum resources. It isthelongestpathandconsumesmaximumtime.Ithaszerofloat.Theexpected completiondatecannotbemet,ifevenonecriticalactivityisdelayed.Adummy activity joining two critical activities is also a critical activity.

## Duration:

Duration is the estimated or actual time required to complete a task or anactivity.

## Totalprojecttime:

Itisthetimewhichwillbetakentocompletetheprojectandisfoundfrom the sequence of critical activities. It is the duration or critical path.

## Earlieststarttime(EST):

It is the earliest possible time at whichactivity canstart and s calculated by moving from first to last event in a network diagram.

## Earliestfinishtime(EFT):

Itistheearliestpossibletimeatwhichactivitycanfinish.i.e.(EST+D)

## Latestfinishtime(LFT):

It iscalculatedbymoving backward i.e.from last event to first event of the network diagram. It is the last event time of the head event

## Lateststarttime(LST):

 $\label{eq:listheleastpossible time by which an activity can start.$ 

LST=LFT-durationof thatactivity

## Floatorslack:

Slack is with reference to an event and float is with respect to an activity. It means spare time, a margin of extra time over and above its duration which a noncritical activity can consume without delaying the project.

Floatisthedifferencebetweenthetimeavailableforcompletingan activity and the time necessary to complete the same.

Therearethreetypeof float.

1. Totalfloat:

Itistheadditionaltimewhicha non-criticalactivitycanconsumewithout increasing the project duration.

TF=LST–ESTorLFT–EFTanditcanbe–ve.

## 2. Freefloat:

If all the noncritical activities start as early as possible, the time is the free float.

FF=ESToftailevent–ESTofheadevent–activityduration

## 3. Independentfloat:

The use of independent float of an activity does not change the float in other activities. Independent float can be used to reduce the effort on a noncritical activity in order to apply the effort on a critical activity to reduce the project duration.

IF =EST of tail event –LFT of headevent – activity duration. If is negative, then taken as 0.

## Numberingofevents(Fulkerson'srule):

- 1. The initial event which has all outgoing arrows with noincoming arrow isnumbered '1'.
- 2. Deleteallarrowscomingoutfromnode1.Thiswillconvertsomemorenodes into initial events number these events 2, 3 etc.
- 3. Deleteallthearrowsgoingoutfromthesenumberedeventstocreatemore

initial events. Assign next number to these events.

4. Continueuntilthefinalorterminalnodewhichhasallarrowscomingin, with no arrow going out is numbered.



1. Construct the network from the information.

Activity	Immediate predecessor	Time
A		6
В		10
C		14
D	С	6
E	A,B	14
F	E,D	6
G	D	4
Н	F,G	4



2. Construct the network from the information.

Activity	Duratio	Activity	Duratio
No.	n	No.	n
0-1	2	0-6	1
1-2	4	3-7	8
2-3	2	6-7	3
3-4	5	5-8	3
2-5	1	7-8	5
4-5	1		



3. Construct the network from the information.

Activity	Time	Activity	Time
1-2	6	3-5	11
1-6	5	4-5	6
2-3	13	6-7	11
2-4	4	5-8	3
		7-8	15



#### CriticalPathMethod:

In the critical path method the activity times are known with certainty. For each activity EST and LST are computed. The path with the longest time sequence is called critical path. The length of the critical path determines the minimum time in which the entire project can be completed. The activities on the critical path are called critical activities.

## Objective:

- 1. Determiningthecompletiontimefortheproject.
- 2. Earliesttimewheneachactivitycanstart.
- 3. Latesttimewheneachactivitycanstartwithoutdelayingthetotalproject.
- 4. Determiningthefloatforeachactivity.
- 5. Identificationofthecriticalactivitiesandcriticalpath.

## Example:

A small engineering projectconsists of 6activities namelyA,B, C,D, E & F with duration 4, 6, 5, 4, 3 & 3 days respectively. Draw the network diagramandcalculateEST,LST,EFT,LFTandfloats.Markthecriticalpathand find total project duration



Activit	Duratio	ES	LST(LFT	EFT(EST	LFT	TF
у	n(days)	Т	-	+		
-			D)	D)		
А	4	0	0	4	4	0
В	6	4	4	10	10	0
С	5	10	10	15	15	0
D	4	4	8	8	12	4
E	3	8	12	11	15	4
F	3	15	15	18	18	0

Criticalpath=1-2-3-5-6

Totalprojectduration=4+6+5+3=18days

## ProgrammeEvaluationReviewTechnique(PERT):

PERT takes into account the uncertainty of activity times. It is a probabilistic model with uncertainty in activity duration.

Itmakesuseofthreetimeestimates.

- I. Optimistictime(t<sub>0</sub>)
- II. Mostlikelytime(t<sub>m</sub>)
- III. Pessimistictime(t<sub>p</sub>)
- I. <u>Optimistictime(t<sub>0</sub>)</u>:

Itistheshortestpossibletimeinwhichanactivitycanbecompletedif everything goes perfectly without any complications.

It is an estimate of minimum possible time to complete the activity under ideal condition.

II. <u>Pessimistictime(t<sub>p</sub>)</u>:

Itisthelongesttimeinwhichanactivitycanbecompletedifeverythinggoes wrong.

III. <u>Mostlikelytime(t<sub>m</sub>);</u>

It is the time in which the activity is normally expected to completeunder normal contingencies.



## Accordingtothedistributioncurve

 $T_0+4t_m+t_p$  te=\_\_\_\_\_6

The standard deviation of time required to complete each activity.

 $t_{p}-t_{o}$ Standard deviation = ----6  $t_{p}-t_{o} = 2$ Variance=----6

 $Standard deviation of the time t_{e} to complete the project\\$ 

## Mean, variance, standard deviation:

No. of days taken to digacertain length of trench undervarying condition.

48	76	52	40	50
49	60	62	53	50
53	56	67	62	60
61	46	72	70	58

Meantimeoraveragetime=52.5days

Standard deviation for each entry:

48-52.5=-4.5

49-52.5=-3.5

Squarethevariation

•

Square the deviations, add them and divide by no. of jobs to get variance. Square

rating the variance standard deviation can be found.

## Probabilityofcompletionoftheprojectwithinascheduledtime:

<u>Time</u>:

The probability of completion of the project with inschedule discomputed as

- 1. Calculate the mean of the event time  $(t_e)$  by adding the times of the activities along the critical path leading to the event.
- 2. Calculate the variance of the event time by adding up the variances of the activities onthecriticalpath.TakethesquarerootofthisvariancestogetT(standarddeviation)
- 3. Computestandardnormalvariate

 $\label{eq:Forvalue} For value of {\sf Z} find the corresponding value of probability from the table.$ 

Standard Normal Distribution

Z	Probabilityofmeeting dueorscheduleddate	Z	Probability of meetingdueor scheduleddate
2.8	0.997	-0.2	0.421
2.6	0.995	-0.4	0.345
2.4	0.992	-0.6	0.274
2.2	0.986	-0.8	0.212
2.0	0.977	-1.0	0.159
1.8	0.964	-1.2	0.115
1.6	0.945	-1.4	0.081
1.4	0.919	-1.6	0.055
1.2	0.885	-1.8	0.036
1.0	0.841	-2.0	0.023
0.8	0.788	-2.2	0.014
0.6	0.726	-2.4	0.008
0.4	0.655	-2.6	0.005
0.2	0.579	-2.8	0.003
0.0	0.500		

1. Construct the PERT network. Find the critical path.



Thereare4pathsto reach1to10. A $\Rightarrow$ 1-2-5-8-10 B $\Rightarrow$ 1-2-5-7-10 C $\Rightarrow$ 1-3-7-10

D⇒1-4-6-9-10

	Activit	to	t <sub>m</sub>	Tp	Te	Sumoft <sub>e</sub>
	У					
	1-2	8	10	14	10.33	
Path∆	2-5	6	8	11	8.17	37 67
1 0 0 1 / 1	5-8	3	6	10	6.17	37.07
	8-10	10	13	16	13	
	1-4	7	9	13	9.33	
PathD	4-6	6	7	10	7.33	37.34
	6-9	3	5	8		
	9-10	12	15	21		
	1-3	6	8	10		
PathC	3-7	12	16	18		35.84
	7-10	7	12	18		
	1-2	8	10	14		
PathB	2-5	6	8	11		37.84
	5-7	5	7	10		
	7-10	7	12	18		

 $Maximum time consumed is {\it 37.84} is the critical path. So path Bis the critical path.$ 



## Example-2:

Construct the PERT network. Find the critical path and variance of each event. Find the project duration at 95 % probability.

Activity	Optimistic	Pessimistic	Mostlikely
	time	time	time
1-2	1	5	1.5
2-3	1	3	2
2-4	1	5	3
3-5	3	5	4
4-5	2	4	3
4-6	3	7	5
5-7	4	6	5
6-7	6	8	7
7-8	2	6	4
7-9	5	8	6
8-10	1	3	2
9-10	3	7	3

## Solution:

Activity	to	tp	t <sub>m</sub>	t <sub>e</sub>	Variance
1-2	1	5	1.5	2	4/9
2-3	1	3	2	2	1/9
2-4	1	5	3	3	4/9
3-5	3	5	4	4	4/9
4-5	2	4	3	3	1/9
4-6	3	7	5	5	4/9
5-7	4	6	5	5	1/9
6-7	6	8	7	7	4/9
7-8	2	6	4	4	4/9
7-9	5	8	6	6.16	1/4
8-10	1	3	2	2	1/9
9-10	3	7	3	5	4/9



Thecriticalpathis1-2-4-6-7-9-10.

Expected durationoftheproject=2+3+5+7+6.16+5=28.16 days Project variance = 4/9+4/9+4/9+4/9+1/4+4/9 = 89/36

D-T<sub>e</sub> Z= \_\_\_\_\_\_ S<sub>t</sub>

D=Expected duration of the project for 95% probability of completion. Where T<sub>e</sub>= sum of most likely time of activities in the critical path. St=Standarddeviation= $\sqrt{Projectvariance}$ From the table for 95% probability Z =0.8289 D 20.16
⇒0.8289=----- $\sqrt{2.47}$ ⇒D=0.8289X $\sqrt{2.47+28.16}$ =1.30+ 28.16 =29.46

Example-3:

Asmall engineeringprojectconsistsofan activity. Threetimeestimates for each activity are given

- a) Calculate values of expected time ( $t_e$ ), standard deviation ( $s_t$ ) and variance ( $v_t$ ) for each activity.
- b) Drawthenetworkdiagram and mark t\_e one a chactivity.
- c) Calculate EST and LFT and mark t\_e one achaetivity.
- d) Calculatetotalslackforeachactivity.
- e) Indentifythecriticalpathsandmarkonthenetworkdiagram.
- f) Findthelengthofcriticalpathsortotalprojectduration.
- g) Calculatevarianceofcriticalpath.
- h) Calculate the probability that the jobs on the critical pathwill be finished by the due date of 38 days.
- i) Calculate the approx probability that the jobs on the next most critical path will be completed by the due date of 38 days.
- j) Estimatetheprobabilitythattheentireprojectwillbecompletedbythedue date of 38 days.
- k) If the project due date changes to 35 days what is the probability of not meeting the due date.
- l) Findtheduedatewhichhasaprobabilityof94.5% of being met.

Activit	To	Tm	Tp	Te	Vt
У					
1-2	2	5	14	6	4
1-6	2	5	8	5	1

#### Solution:

2-3	5	11	29	13	16
2-4	1	4	7	4	1
3-5	5	11	17	11	4
4-5	2	5	14	6	4
6-7	3	9	27	11	16
5-8	2	2	8	3	1
7-8	7	13	31	15	16



Activity	EST	LST	LST-EST
1-2	0	0	0
1-6	0	2	2
2-3	6	6	0
2-4	6	20	14
3-5	19	19	0
4-5	10	24	14
6-7	5	7	2
5-8	30	30	0
7-8	16	18	2

e) Criticalpathis1-2-3-5-8anditismarkedonthenetworkdiagram.

f) The length of the critical path or total project duration ( $T_e$ ) is the sum of the duration of each critical activity = 6 + 13 + 11 + 3 = 33 days

- g) Varianceofthecriticalpathistwooftheeachcriticalactivity=4+16+4+1
   =25
- h) Theprobabilitythattheprojectwillmeetthescheduledorduedateis calculated from the



 $Where T_e \texttt{=} total project duration$ 

St=standarddeviation=Vvariance D =

Due or scheduled deviations

ForZ=1,probability=0.841

i) Thenextmostcriticalpathis1-6-7-8of31days.

Variance = 1+16+16 = 33

s<sub>t</sub>=√33=5.74

Fromthetable

ForZ=1.22, probability=0.888

- j) Tocompletetheproject, there are three paths from first to last event,
  - a) 1-2-3-5-8(33days)
  - b) 1-2-4-5-8(19days)
  - c) 1-6-7-8(31days)

Path(b)involvesmuchlesstime, soits probability of completing in 38 days is very high.

Paths(a)and(c)areindependentofeachotherandtheprobabilitiesofpaths(a) and (c) to complete in due time of 38 days are 0.841 and 0.888 respectively. Thereforetheprobabilityofheirbothbeingcompletedin38daysis=0.841X 0.888 =0.7468.

D-T<sub>e</sub> 35-33 k) AgainZ= -----=0.4 S<sub>t</sub> 5

FromtableforZ=0.4theprobabilityofmeetingduedateis0.655, and hence the probability of not meeting the due date

=1-0.655= 0.345

l) Fromtablefortheprobabilityof94.5%or0.945,thevalueofZ=1.6 D -T\_{\rm e}

D - 33

AndZ=-----,therefore1.6=-----

 $S_t$ 

5

And thus D = 41 days

DifferenceBetweenPERTandCPM

ThefundamentalnetworkofPERTandCPMarethoughidentical, yetthere are (certain) differences in details as mentioned below:

PERT CPM
----------

1.	A probabilistic model with uncertainty in activity duration. Expected time is calculated from $t_o$ , $t_m$ and $t_p$	A deterministic model with well- known activity (single) times based upon past experience. It assumes thattheexpectedtimeisactually thetimetaken.
2.	Anevent-orientedapproach.	Anactivity-orientedapproach.
3.	PERT terminology uses words like network diagram, events and slack.	CPM terminology employs works like arrow diagram, nodes, and float.
4.	Theuse of dummy activities is required forrepresentingthepropersequencing.	The use of dummy activities is not necessary. The arrowdiagram thus becomesslightly simpler.
5.	PERT basically does not demarcate between critical and non-critical activities.	CPMmarkscriticalactivities.
6.	PERT finds applications in projects where resources (men, materials and specially money) are always made availableasandwhenrequired.	CPM is employed to those projects where minimum overall costs is of primaryimportance.Thereisbetter utilizationofresources.
7.	Especiallysuitableindefenceprojects andR&Dwhereactivitytimescannot bereliably predicted	Suitableforproblemsinindustrial setting, plantmaintenance, civil construction projects, etc.

# UNIT3:INVENTORYCONTROL

### Introduction:

 To maximize profit and to establish reputation each industry has to focus on material planning. The materials which are procured and stocked to act as buffer for efficient operation of the system and the finished products which are stocked to meet the demand of the customer is termed as inventory.

Inotherwordsinventorycanbedefined as

- Inventory is a detailed list of those movable items which are necessarytomanufactureaproductandtomaintaintheequipment and machinery in good working order.
- Itrepresents those tems which are either stocked for sale or they are in the process of manufacturing or they are in the form of materials which are yet to be utilized.

Ex-moneykeptintheshapeof HSStoolorbitMSrod.

## Classificationofinventories:

- 1. <u>Rawinventories(rawmaterials)</u>:
  - Raw materials and semi-finished products supplied by another firm which are raw items for present industry.
  - Raw materials are those basic unfabricated materials which havenotundergoneanyoperationsincetheyarereceivedfrom the suppliers. Ex – round bars, angles, channels, pipes etc
- 2. <u>Work-in-progressinventories</u>:
  - Semi-finishedproductsatvariousstoragesofmanufacturingcycle
  - The items or materials in partially completed condition of manufacturing
- 3. Finishedinventories:

They are the finished goods lying instock rooms and waiting dispatch.

- 4. Indirectinventories:
  - The inventories refer to those items which do not form the part or the final product but consumed in the production process.

Eg-machinespares, oil, grease, spareparts, lubricants

• For proper operation, repair and maintenance during manufacturing cycle.

## Functionsofinventories:

- Tostabilizeproduction
- Totakeadvantageofpricediscount
- Tomeetthedemandduringreplenishmentperiod
- Topreventlossoforders
- Tokeeppacewithchangingmarketconditions

## Inventorycontrol:

- Keepingtrackofinventory
- Itisaplannedapproachofdeterminingwhattoorder,whentoorderand how much to order and how much to stock so that costs associated with buyingandstoringareoptimalwithoutinterruptingproductionandsales.
- Whenshouldanorderplaced
- Howmuchshouldbeorderedoreconomicorderquantity

## Objectiveofinventorycontrol:

- Purchasingmaterialateconomicalpriceatpropertimeandinsufficient quantity as not to run slow
- Providingasuitableandsecurestoragelocation
- Tomaintaintimelyrecordofinventoriesofalltheitems
- Adefiniteinventoryidentificationsystem
- Adequateandresponsiblestoreroomstaff
- Suitablerequisitionprocedure
- Toprovideareservestock

## Advantagesorbenefitsofinventorycontrol

- Onedoesnotfaceshortageofmaterials
- Materials of good quality and procured in time minimized defect in finished goods.
- Delaysinproductionschedulesareavoided
- Productiontargetsareachieved
- Accuratedeliverydates
- Economyinpurchasing

Inventorycontrolterminology:

## 1. Demand:

It is the no. of items (products) required per unit of time. The demand may be either deterministic or probabilistic in nature.

## 2. Ordercycle:

The time period between two successive orders is called order cycle.

## 3. Leadtime:

The length of the time between placing an order and receipt of items is called lead time.

## 4. Safetystock:

It is also called buffer stock or minimum stock. It is the stock or inventoryneededtoaccountfordelaysinmaterialssupplyandto account for sudden increase in demand due to rush orders.

## 5. Inventoryturnover:

If the company maintains inventories equal to 3 months consumptionit means that inventory turnover is 4 times a year i.e. the entire inventory is used up and replaced 4 times a year.

## 6. <u>Reorderlevel</u>:

Itisthepointatwhichthereplenishmentactionisinitiated. When the stock level reaches ROL the order is placed for the item.

## 7. <u>Reorderquantity</u>:

This is the quantity of material to be ordered at the reorder level. This quantity equals to the EOQ.

## **Costassociatedwithinventory**

## 1. <u>Purchase(orproduction)cost</u>:

The value of an item is its unit purchasing or production cost.

## 2. Capitalcost:

The amount invested in an item is an amount of capital notavailable for other purchases.

## 3. Orderingcost:

It is also known as procurement cost or replenishment cost or acquisition cost.

Twotypeofcosts-Fixedcostsandvariablecosts.

Fixed costs don't depend on the no. of orders whereas variable costs change

w.r.ttheno.oforders placed.

I. <u>Purchasing</u>:

The clerical and administrative cost associated with the purchasing, the cost of requisition material, placingtheorder,followup,receivingand evaluating quotations.

II. <u>Inspection</u>:

The cost of checking material after they are received by the supplier for quantity and quality and maintaining records of the receipts.

III. <u>Accounting</u>:

The cost of checking supply against a given level of hand and this cost vary in direct proportion to the amountofholdingandperiodofholdingthestockin stores.

Thisincludes-

- I. Storagecosts(rent,heating,lightingetc.)
- II. Handling costs (associated with moving the items. Such as labour cost, equipment for handling)
- III. Depreciation,taxesandinsurance
- IV. Productdeteriorationandobsolescence
- V. Spoilage, breakage

## Economicorderquantity:

How much materials may be ordered at a time. An industry making bolts will definitely like to know the length of steel bars to be purchased at any one time. i.e. called EOQ.

An economic order quantity is one which permits lowest cost per unit and is most advantageous.



Starting from an instant when inventory OA is in the stores, it consumes gradually in quantity from A along AD at a uniform rate. We know it takes L no. of days between initiating order and receiving the required inventory. As quantityreachespointB,purchaserequisitionisinitiatedwhichtakesformBto CthatistimeR.fromCtoDistheprocurementtimeP.AtthepointDwhenonly resource stock is left, the ordered material is supposed to

reach and again the total quantity shoots to its maximum value i.e. the point A'(A=A')

<u>Maximumquantity</u>-OAistheupperormaxlimittowhichtheinventorycanbe kept in the stores at any time.

<u>Minimum quantity</u>- OE is the lower or minimum limit of the inventory which must be kept in the stores at any time.

<u>Standardorder(A'D)</u> -Itis thedifference betweenmaximumandminimum quantityand is known as economical purchase inventory size.

<u>Reorderpoint(B)</u>-Itindicatesthatitishightime toinitiateapurchaseorderif notdonesotheinventorymayexhaust, even reserves tockutilized before the new material arrives.

FromB'toD'itis lead time and it may be calculated on the basis of past

experience. It includes-

- a) Timetopreparepurchaserequisitionandplacingtheorder.
- b) Timetakentodeliverpurchaseordertotheseller
- c) Timeforsellertogetorprepareinventory
- d) Timeforinventorytobedispatchedfromthevendor'sendandto reachthe costumer



#### Inventoryprocurementcost:

- 1. Receivingquotations
- 2. Processingpurchaserequisition
- 3. Followingupandexpeditingpurchaseorder
- 4. Receivingmaterialandtheninspectit
- 5. Processingseller'sinvoice

Procurement cost decrease as order quantity increases.

#### Inventorycarryingcost:

- 1. Interestoncapitalinvestment
- 2. Costofstoragefacility, up-keepofmaterial, recordkeeping
- 3. Costinvolvingdeteriorationandobsolescence
- 4. Costofinsurance, property tax.

Carrying cost directly proportional to the order size or order quantity

## MathematicalderivationofEOQ:

Totalprocurementcost=No.oforders×costinvolvedinoneorder U =-----XP Q

Averageannualinventory= Q/2

Inventorycarryingcost=averageinventory×costperitem×costofcarrying inventory in % per period Q

= ----- X CX I 2

Totalcost(T)=a+b U

Q =-----XP+------XCXI Q 2

 $To minimize the total cost, differentiate {\tt TwithrespecttoQ} and {\tt putiteq} ualto {\tt zero}. \ {\tt dTd}$ 





<u>Problem-</u> <u>1</u>:giventhat

- I. Annualusage(U)=60units
- II. Procurementcost(P)=Rs15perorder
- III. Costperprice(C)=Rs100
- IV. Costof carryinginventory(I) = 10 % Calculate EOQ.

Answer:



60 No.ofordersperyear=-----=4.47~<u>5</u> 13.41 60 SoE.O.Q=-----==12(rounded) 5 Problem-2:

The rate of use of a particular raw material from stores is 20 units per year. The cost of placing and receiving an order is Rs 40. The cost of each unit is Rs 100. The cost of carrying inventory in percent per year is 0.16 and it depends upon the average stock.

Determine the economic order quantity. If the lead time is 3 month, calculate the reorder point.

Answer:giventhat

U = 20units P=Rs40





Findeconomicorderquantityfromfollowingdata. Average annual demand = 30000 units Inventory carrying cost = 12 % of the unit value per year

Cost of unit = Rs 2 /-

Costofplacinganorder=Rs70.

Answer:

Given,U=30000



30000 No. of orders =-----=7.17~ 7 4183.3

30000

EOQ=-----=4285.7=4286(rounded) 7

<u>ABCanalysis</u>:

ABCanalysishelpsdifferentiatingtheitemfromoneanotherandtells how much valued the item is and controlling it to what extent is in the interest of an organization.



1. <u>A-items</u>:

A items are high valued but are limited or few in number. They need careful and close inventory control and proper handling and storage facilities should be provided for them.

A items generally 70-80 % of the total inventory cost and 10 % of the total items.

2. <u>B-items</u>;

B-items are medium valued and their umber lies in between A andCitems.Theyneedmoderatecontrol.Theyarepurchasedon the basis of past requirements.

B-items generally 20-15 % of total inventory cost and 15-20 % of the total items.

## 3. <u>C-items</u>:

C-items are low valued, but maximum numbered items. These items donotneed anycontrol. These are least important items,

likeclip,allpins,washers,rubberbands.Norecordkeepingis done. C-itemsgenerally10-5%ofthetotalinventorycostand constitute 75 % of the total items

#### <u>Advantage</u>

- I. Betterplanningandcontrol
- II. Increaseinventoryturnover
- III. Effectivemanagementandcontrol

#### <u>Disadvantage</u>

I. Periodicreviewtobedone

#### <u>Procedure</u>

- 1. IdentifyalltheitemsusedInindustry
- 2. Listalltheitemsaspertheirvalue.
- 3. Counttheno.ofhighvalued, mediumvalued and law valued items
- Find the % of high, medium and low valued items High valued contribute – 70% of total inv. Cost Medium valued contribute -20% of total inv. Cost Low valuedcontribute-10%oftotalinv.Cost
- 5. A graph can be plotted between % of items and % of total inventory cost.

## UNIT4: INSPECTION&QUALITYCONTROL

Inspectionaddstotheexpenditureofaproductionshop, but it is an integral part of the production unit to control the quality of the product. In other words inspection and quality control create norms for standardization and result in interchangeability in the items.

Inspection is the art of comparing materials, processes and products with established standard.

- Itseparatesdefectivecomponentsfromnon-defectiveones.
- Itpreventsfurtherworkonspoiledinprocessproduct.
- Itcontrolworkmanshipofworker.
- Itbuildsindustriesreputationbymaintainingthequalityofthefinal product.

• Itpromoteseconomybypreventingexpenditureonpostsaleactivities. <u>PLANNINGOFINSPECTION:</u>

Planningofinspectionincludes

- 1. Placeofinspection
- 2. Timeofinspection
- 3. Methodofinspection
- 4. Degreeofinspectionconsideringtheallowedlimitofdeviationofthe final product.
- 5. Parameters which are to be measured and compared with standards.
- 6. Persons who will inspect at which location and will be responsible for measurement of which parameters.

In planning of inspection all above factors have to be considered and accordingly proper method of inspection is to be developed.

In the first phase of inspection, studying the processes involved in manufacturingandthequalitytobemaintaineddifferentparametershavechosen. These parameters are treated as the variables to be studied in case of statistical analysis.

## DESCRIBETYPESOFINSPECTION



#### Process/workinginspection

Theinspectionbeing carriedoutwhileinprocessare:

- Settingoflimitgaugesandcheckingthecorrectsettingofmachine.
- Checkingfrequentlyofthegaugesandlevelingthemsuitably.
- Inspectorshouldcheckproductsatdifferentintervaltoensurethatthey are being produced according to specifications.

## Floor/PetrolInspection:

In this method a qualified inspector, keeps on patrolling on the shop floor constantly to keep an eye or inspect the part produced by machine immediately.

The floor inspection, keeps a constant check thereby discovering the faulty work as early as possible.

Theotheradvantagesareenlistedas:

- Spoilageofmaterialisprevented.
- Thefinalproductisalmostinspectedalready.
- Transportationisreduced.
- Reductioninlabourcost.
- Theinspectioncanhelpinremovingthetroublesindoingwork.

Besidestherearesomedisadvantagessuchas:

- Thetimeofinspectoriswastedinmovingfromoneareatoanother.
- The inspection of production cannot be donewith modern costly equipments. (difficult to carry on dirty floor)
- Itbecomesdifficulttokeepatrackofgoodorbadproducts.
- Duetodelayininspectionworkforanyreason,theworkmaybepiled up at the work stations.
- Highlyskilledandquickinspectorsarerequired.
- Personnel emotions can influences the inspector and he may favour some worker.

## Centralized/FixedInspection:

In centralized inspection, he worker and inspector do not come face to face with each other but the work is brought to a fixed place such as inspection room. This type of inspection is best suited at place where the precision and costly equipment cannot be brought to the shop floor. However, the time taken in transporting the material to the inspection room can be reduced by location inspection room or inspection counter parallel to the flow of work through shop.

The main advantages of this centralized in spection are as under:

- i) Asthereisnodirectcontactbetweenworkersandinspectorshence, the quality achieved is much better.
- ii) Lessskilledinspectorscanbeengaged.
- iii) Theautomationininspectioncanbedoneduetofixedplaceof inspection.
- iv) Delicateinspectioninstrumentscanbeusedwithinaclosedroom.

v) Theshopfloorremainstidyandcleansothefinishedpartsaresent to inspection room to avoid piling up of finished part.

The disadvantages of this type of inspection are a sunder:

- i) Materialhandlingcostisincreased.
- ii) The defects in jobsare detected afterthe completionofjob. Hence the critical point where the defect occur repeatedly cannot be amended immediately.
- iii) More spoilage of the work due to non detection of defects at early stage.
- iv) Morewastageoftimeduetodelayininspection room.
- v) Extra scheduling, routing and dispatching work is done to include the inspection place.

## RemedialandPreventiveInspection:

Preventive inspection lays emphasis on removing assignable variables by paying special attention to the accuracy of manufacturing process so that possibility of defects and waste is eliminated to the maximum possible extent.

## Operative/StageInspection(Keypointinspection)

The inspection which takes placeat each stage or at the end of some functional operation.

#### IncomingorReceivingInspection:

Incoming inspection it examines everything coming into the plant e.g materials, parts, assemblies, equipments etc. the received material is generally checked for:

- a) Requirementlaiddowninpurchaseorder
- b) Damages, corrosion, cracksetc.
- c) Testreportsincaseofrawmaterials.

## SamplingInspection:

In sampling inspection a small number of parts are drawn which are representative of the entire load. The result of inspection of these samples judge the quality of whole lot. Thepercentageof piecesto beinspected largelydependupon therequirementof the product and statistical experience.

#### CageInspection:

Thisisthelatestand advancedtypeofinspectioninwhichthemachinesare arrangedinacircleinsidewhichtheinspectionstaffremaininsideafence.Thepart afterworkedononemachineispassedto acorrespondinginspectorinsidea case. Ifthepartisproperwithinlimitsthenitisretainedwithinthecageotheritispassed back for rectification or rejection.

#### FirstpieceInspection:

Inthistypeofinspection, the machine usually automatic or CNC is set to the parameters and only first four or five pieces are inspected. If any of them is found defective then the parameters are changed accordingly. Otherwise it is assumed that working conditions remaining same, the whole lot or batch of production will be correct to the specification.

#### PilotPieceInspection:

This type of inspection is almost similar to the first piece except that the product is passed through a series of machine performing entire sequence of operations. Now each machine and their tools are checked and adjusted or replaced. This is continued until aperfect piece is produced. This gives an indication of a good production to start.

#### FunctionalInspection:

After the completion of assembly, it is checked for its functioning i.e it will withstandtheworkingconditionsimposeduponitwhileperformingitsfunctione.g the functional testing of a locomotive boiler to ensure its designed power production.

## EnduranceInspection:

This is the time based inspection imposed to test the duration for which an assembly will perform its function satisfactorily.

## ToolInspection:

In addition to the inspection of material, the inspection of tool, jigs and fixtures and gauge is also necessary to eliminate the wrong processes. It is based on the principle that the proper tools result in proper product. This types of inspectionis verymuchnecessaryforCNCor automaticmachines. Thescrapingof old, obsolete and worn out tools should be replaced immediately.

#### FACTORSINFLUENCINGTHEQUALITYOFMANUFACTURE:

The following nine M's directly affect the quality of products and services, and thus these must be thoroughly recognized and dealt with.

- i) Market for products , ii) manpower services
- iii) materials
- v) management
- vii) motivationofemployees
- iv) money
- vi) machinesandmethod
- viii) modern information approaches
- ix) mountingproductsneeds.
- 1. <u>Market Demand</u>: It occurs as per customers demand for a particular product type, quality and quantity.
- 2. <u>Manpower</u>:Bothforqualitydesignsandforproductionofqualitygoods right type of men with required knowledge are essential.
- 3. <u>Materials</u>: Due to pressure on production cost and quality requirements, it becomes necessary to work with wide variety of materials having right specification.
- 4. <u>Money</u>: Increased competition, more mechanization and lower profit margins have made scrap and rework losses as very serious. Cost of maintenance and improvement of quality have increased to a great extent. Money crunch touches the quality.
- 5. <u>Management</u>:Withoutmanagement'sinterestandactiveco-operation there can be no adequate quality.
- 6. <u>MachinesandMethods</u>:Manufacturingequipmenthavebecomemore complex in order to meet high volume of production and high level of quality goals. The machines and technologies required are highly sensitive to meet quality goals.
- 7. <u>Motivation of employees</u>: A motivated worker can produce better qualityproductsandhecanalsoincreaseandbettertheproduction

rate.Themotivationoftheemployeescanbedonebyfinancial(Bonus, increments etc) or non- financial (Praising etc) benefits.

- 8. <u>Moderninformationapproaches</u>:Byimplementingmoderninformation approaches to the various production and Marketing process the quality of products can be improved.
- 9. <u>Mounting product needs</u>: The right operation at right time in the production process can also improve quality of products.

## Controlcharts(X,R,P,andC–charts)

1. <u>X-Charts</u>:Thechartisbasedonthemeasurementdatainsteadofdata that arisesimply from classification andcounting. Sample size can be smalleralso. It isconstructedtoshowthefluctuations of the means of samplesaboutthemeanoftheprocesses.Thischartwillhelptheuser in tracking down the assignable causes.

Thecontrolcharthasthefollowingadvantages:

- 1. Itshowschangesinprocessaverageandisaffectedbychangesin process variability.
- 2. Itisachartforthemeasureofcentraltendency.
- 3. Itshowserraticorcycleshiftsintheprocess.
- 4. Itdefectssteadyprogresschanges,liketoolwear.
- 5. Itisthemostcommonlyusedvariableschart.
- 6. Whenusedalongwith Rchart:
  - a. It tells when to leave the process alone and when to chaseand go for the causes leading to variation.
  - b. Itsecures information in establishing or modifying processes specifications or inspection procedures and
  - \_c.ltcontrolsthequalityofincomingmaterial.
- 7. X andRcharswhenusedtogetherformapowerfulinstrumentfor diagnosing qu<u>al</u>ity problems.

ThecontrollimitsofXchartaregivenas:

Upper control limit (UCL) =  $X + A_2 R$ 

Central line (CL) = X

Lowercontrollimit(LCL)= $\overline{X-A_2R}$ 

Where,X=mean(average)ofsamplemeans

$$\sum X \qquad X_1 + X_2 + X_3 + \dots X_n$$

$$= \dots = n$$

$$n$$

=arithmeticmeanofX<sub>1</sub>,X<sub>2</sub>,X<sub>3</sub>etc.



R = Range = Difference between the largest observed data and he smallest observed data.

 <u>R chart</u>: It is used to show fluctuations of the ranges of the samples about the average range R. This control general variability of the process and affected by the changes in variability. It is a char for measure of-spread. It is generally used along with an X chart. ThecontrollimitsforRchartaregivenas: Upper control limit (UCL) = D<sub>4</sub>R Lowercontrollimit(LCL)=D<sub>3</sub>R Where ,R = Average of sample ranges D<sub>4</sub>=controlfactorforUCLofR-chart D<sub>3</sub>=controlfactorforLCLorR-chart



ThevalueofD₃andD₄dependsonsamplesizechosenandtheirvalue are available from standard table.

## Factorsfordeterminingthe3sigmacontrollimitsforxandRcharts

umber	of	ctor for c chart,		
observations	in	A <sub>2</sub>	Factorfor F	Rchart
sub-group n			wercontrollimit	ercontrollimit
			D <sub>3</sub>	D4
2		1.88	0.	3.27
3		1.02	0.	2.57
4		0.73	0.	2.28
5		0.58	0.	2.11
6		0.48	0.	2.00
7		0.42	0.08	1.92
8		0.42	0.14	1.86

9	0.37	0.18	1.82
10	0.34	0.22	1.78
11	0.31	0.26	1.74
12	0.29	0.28	1.72
13	0.27	0.31	1.69
14	0.25	0.33	1.67
15	0.24	0.35	1.65
16	0.22	0.36	1.64
17	0.21	0.38	1.62
18	0.20	0.39	1.61
19	0.19	0.40	1.61
20	0.18	0.41	1.59

- 3.P-Chart:The chart shows the variation in the fraction defectives of output.Italsoknown ascontrol chartfor "Go" and "NotGo" data. It is a tool for process quality control and hence it is quality control by attributes, sometimes it is also known as "control chart for attributes". The P-chart have following advantages given as under:
  - a) Itcanbeafractiondefectivechartor%defectivechart(100P).
  - b) Eachitemisclassifiedasgoodorbad.
  - c) This chart is used to control the general quality of the component parts and it checks if the fluctuations in product quality (level) are due to chance cause alone.
  - d) Itcanbeusedevenifsamplessizeisvariablebutcalculatingcontrol limits for each sample is rather cumbersome.

P-chartisplottedbycalculatingthefractiondefectivefirstandthenthe control limits.

LotNo	SampleSize(a)	No.ofDefects(P)	Fraction Defectives P = a
1 2 3 4			

•		
•		
•		

Totalno.ofitems,n=Totalno.oflotsXsamplesize He

control limits for P-chart are given as :





TheP-chartcanalsobeprepared in the following two forms:

i) Numberofdefective(np)chart:



- 4.<u>Cchart</u>: It is the method of plotting attributes characteristic. It is made fornumberofdefectsperunitratherthanwiththefunctionofdefective. For example:
  - a) Inaturn, the number of welding defects.
  - b) Thedefectiveunitsinanautomobile.
  - c) Thedefectiveunitsinatelevision.
  - d) Numberofdefectsper100squaremeterofayarnetc.

TheadvantagesofC-chartaregivenas under:

- a) Itisthecontrolchartinwhichnumberofdefectsinapieceora sample are plotted.
- b) Itcontrolsnumberofdefectsobservedperunitorpersample.
- c) Samplesizeisconstant.
- d) The chart is used where average number of defective prices in a given sample, C chart takes in to account the number of defects in eachdefectivepieceorandagivensample.Adefectivepiecemay contain more than one defect.
- e) Whereas, P chart considers the number of defective pieces in a given sample, C chart takes into account the number of defects in eachdefectivepieceorandagivensample.Adefectivepiecemay contain more than one defect.
- f) Cchartispreferredforlargeandcomplexparts.
- g) Ithaslimiteduse.

The controllimits for Cchartare given as:

Upper control limit (UCL) = C +  $\sqrt{C}$ 

Lowercontrollimit(LCL)= $C-3\sqrt{C}$ 

WhereC=averagenumberofdefectspersample

Totalnumberofdefectsinallthesamples

= \_\_\_\_\_\_ Total number of samples inspected

Lot/SampleNumber	No.ofDefects
1	
2	
3	
4	
$\Sigma$ n=	ΣC=



# UNIT5:Productionplanningandcontrol

<u>Production</u> – Production are manufactured by the transformation of raw material into finished goods

<u>Planning</u>-planninglooksahead, anticipates possible difficulties and decides in advance as to how the production is to be carried out.

<u>Control</u>- the control phasemakes sure thatprogrammedproduction is constantly maintained

### NeedforPPC-

- Toachieveeffectiveutilizationoffirmsresources
- Toachieve theproductionobjectives with respect to quality, quantity, costand timeliness of delivery.
- Toobtain the uninterrupted productionflowin ordertomeetcustomers demand

w.r.t quality and committed delivery schedule.

• Tohelpthecompanytosupplyagoodqualityproductstothe customer on the continuous basis at competitive rates

## ObjectivesofPPC-

- Systematic planning of production activities to achieve the highest efficiency in production of goods
- Toorganizetheproductionfacilitieslikemachines,men,etc.to achievestated production objectives
- Optimumschedulingofresources
- Toconfirmtodeliverycommitments
- Materialsplanning&control
- Tobeabletomakeadjustmentsduetochangesindemandandrushorders

#### Functionsofproductionplanning&control



b) <u>Orderwriting</u>-givingauthoritytooneormorepersonstoundertakea

particularjob.

- c) <u>Product design</u>- collection of information regarding specifications, bill of materials, drawings etc.
- d) <u>Process planning & routing</u>- finding the most economical process of doing a work andthen deciding how & where the work will bedone
- e) <u>Material control</u>-it involves determining the requirements and control of materials
- f) <u>Tool control</u>- it involves determining the requirement and control of toolsused
- g) <u>Loading</u>-assignmentofworktomanpowermachineryetc.
- h) <u>Scheduling</u>- it is the time phase of loading & determines when and in what sequence the work will be required out. It fixes the starting as well as the finishing time for the job
- i) <u>Dispatching</u>- it is the transition from planning to action phase. In this phase the worker is ordered to start the actual work.
- j) <u>Progressreporting</u>-Dataregardingthejobprogressiscollected.

-It is interpretedby comparisonwith the preset level of performance.

 <u>Corrective action</u>- 1. <u>Expanding</u> means taking action if the progress reporting indicates deviation of the plan from the originally set targets

2. <u>Replanning</u> of the whole affair becomes essential, in case expediting fails to bring the deviated plan to its actual path

# Processplanning-

# Definitionandconcept

- 2 Processplanningmeansthepreparationofworkdetailplan
- Sinceaprocessisrequiredtomanufactureaproduct, it is necessary to plan the process
- PP is determining the most economical method of performing an operation or activity
- Processplanningcomesafterithasbeendecidedaswhatistobemade
  Process planning develops the broad plan of manufacture for the componentorproduct
- Process planning takes as its input the drawings or other specifications whichshowwhatistobemadeandforecastsororderswhichindicatethe product quantity to be manufactured

# Informationrequiredtodoprocessplanning-

- Quantityofworktobedonealongwithproductspecification 
  Quality of work to be completed
- Image: Availabilityofequipments,toolsandpersonneletc.
- 2 Sequenceinwhichoperationswillbeperformedontherawmaterial

- Namesofequipmentsonwhichtheoperationswillbeperformed
  Standard time for each operation
- Whentheoperationswillbeperformed

Process planning procedure-

- 1. Selectionofprocess
  - a process is necessary in order to shape, form, condition and join materials and components with the help of machines and labour in order to convert raw material into a finished product.
  - One shouldselect the most economical process and sequence that satisfies the product specifications
  - Theselectionofprocessdependsupon
- a) Currentproductioncommitments-

Its enough work has already been allocated to more efficient equipments, the current work may have to be passed on to less efficient m/c s to complete the same in time

- b) <u>Deliverydate</u>-
  - anearlydeliverydatemay
  - forcetheuseoflessefficientm/cs
  - rule out the use of special tools & jigs as they will take time for design and fabrication
- c) <u>quantitytobeproduced</u>-Smallquantitywillnotprobablyjustifythehigh costofpreparationandefficientset-ups.Thus,theymaygavetobemade on less efficient machines and vice-versa.
- d) <u>Qualitystandards</u>-Qualitystandardsmaylimitthechoiceofmakingthe product on a particular machine
- 2. Selectionofmaterial-
  - Material shouldbeof rightqualityand chemical composition as per the product specifications
  - Shape and size of material should restrict the scrap(i.e. material removed for getting the product shape)
- 3. <u>Selectionofjigs,fixturesandotherspecialattachments</u> These supporting devices are necessary
  - I Togivehigherproductionrate
  - I Toreducecostofproductionperpiece
- 4. <u>Selectionofcuttingtoolsandinspectiongauges</u>- ?

Reduce production time

- Inspectaccuratelyandatafasterrate
- ${\small 5.}\ Make the process layout indicating every operation and the sequence in$

which each operation is to be carried out

 ${\small 6.} \ {\small Finds it-uptime and standard time for each operation}$ 

 Manifest process planning by documents such as operation and route sheets, which gives information about the operations required, the preferred sequence of operations, auxiliary tools required estimated operationtimes

### <u>Routing</u>

- taking from raw material to the finished product, routing decides the pathandsequenceofoperationstobeperformedonthejobformone machine toanother
- I itdetermineswhatworkistobedoneandwhereandhowitwillbedone

### Procedure

- the finished product is analyzed from the manufacturing stand point in order to decide how many components can be made in the plant and how many others will be purchased from the outside through vendors, bysubcontractingetc.make/buydecisionsdependsupontheworkload in the plant, availability of equipment and personnel to manufacture all components and the economy associated with making all components within the plant itself
- A parts list and a BOM is prepared showing name of the part, quantity, material specifications amount of materials required etc. The necessary materials thus can be produced
- From production standards m/c capacities, m/c characteristics and the operations which must be performed at each stage of manufacture are established and listed in proper sequence on an operation and route sheet. the place of operations is also decided
- Operation and route sheet are separate. An operation sheet shows everything about the operation, i.e. operation description, their sequence, type of machinery, tools, setup and operation times, where as a route sheet besides listing the sequence of operations and relation between operation and machine, also details the section and the m/c to whom the work will flow

Operationandroute sheet								
Component No				Drawing				
Nameof component					Quality			
Material				To becompletedon				
Routing		Operatio	Operation	Tools	Fixture	Tim		
		n	descriptio	require	S	е		
		No.	n	d				
Sectio	Machin					Set	Operati	tota
n	е					up	on	I

The difference between an operation sheet and a route sheet is that an operationsheetremainssameforthecomponentsittheorderis repeatedbut the route sheet may have to be revised it certain machines are already committed to other jobs.

- The next step is to determine the lot size or the number of components tobe manufactured in one lot or batch.
- Standardscrapfactorsandtheplaceswherescrapisverylikelyoccurare identified causes for points out of control limits are explored and corrected. The variables like workers, machinery and schedules may adjust to minimize scrap.
- The cost of the component is analyzed and estimated through the information obtain in steps. The costs consist of material and labour charges and other specific and general indirect expenses.

### Scheduling:

- Schedulingmeanswhenandinwhatsequencetheworkwillbedone.It involvesdecidingastowhentheworkwillstartandinacertainduration of time how much work will be finished.
- It determines which order will be taken up on which machine and in which department by which operator.

# Schedulingprocedureandtechniques:

### Masterschedule:

Master schedule for the foundry					
shop Maximum production – 100					
	Hr				
Minimumproduction-8Hr					
Week-	Week-	Week-	Week-		
1	2	3	4		
15	15	20	15		
25	25	12	10		
20	28	32			
35					

- A master schedule resembles central office which possesses information about all the orders in hand.
- Astheordersarereceived, dependingupon their delivery dates they are worked on the master schedule when the shop capacity is full for the present week the newly acquired orders are carried over to due next week and so on.
- A master schedule updated continuously.

#### Advantages:

- Itissimpleandeasytounderstand. IlIt can be kept current.
- Itinvolveslesscosttomakeitandmaintain.
  It can be maintained by non-technical staff.

A certain percentage of total weekly capacity can be allocated for rush orders.

#### Disadvantages:

- Itprovidesonlyoverallpicture.
- It does not give detailed information.

Applications:

- Provide a set of loading the entire plant.
- ☑ Inresearchanddevelopmentorganizations.
- P Fortheoverallplanninginfoundries, computer entries, repairs hopsetc.

### Schedulingtechnique:

a)Perpetualschedule:

It is similar to master scheduling. It is simple and easy to understand.Itinvolveslesscostandcanbemaintainedbyclerical staff. The information is not clear when work will take place.

### i. Preparationofloadanalysissheetfromtheordersinhand.

	1		
	LOAD SHFFT	ANALYSIS	
		LOAD IN Hr/DAYS	
ORDER	SEC	SECB	SECC
No.	A		
X-320	25	10	16
Y-210	10	15	10
Y-314	18	20	8
Z-150	8	25	
•	•		•
	•	•	•
•	•	•	•
•	•	•	•
	•	•	·

ii. Weeklycapacityofsectioniscalculatedbyaddingtotalloadagainsteach

section.				1
	G	ANIT LOAD		
	C	HART		
	WFFK1	WFFK2	WFFK3	WFFK4
SECA			WEEKS	VV LER I
SECB				
SECC				

Colorbarsareshowstheactualworkloadagainsteachsection.

# Dispatching:

• Dispatchingisthephysicalhandingoverofamanufacturingordertothe operatingfacilitythroughthereleaseofordersandinstructions

previously developed planof activity (time and sequence) established by the scheduling section of the production planning and control department.

- Dispatchertransmitsorderstothevariousshops.
- Dispatcher determines by whom the job shall be done and it coordinates production.
- Itcreatesadirectlinkbetweenproductionandsales.

Procedure:

The product is broken into different components and components into operations. Aroutes heetforthepart Chaving three operations on it is shown.

a) <u>Storeissueorder</u>:

Authorizestorestodeliverrequiredrawmaterial.

b) Toolorder:

Authorize tool store to release the necessary tools. The tools can be collected by the tool room attendant.

c) <u>Joborder</u>:

Instruct the worker to proceed with the operations and formsthe basis for worker's pay.

d) Timeticket:

Itrecordsthebeginningandendingtimeoftheoperationsand forms the basis for worker's pay.

e) Inspectionorder:

Notify the inspectors to carry out necessary inspections and report the quality of the component.

f) <u>Moveorder</u>:

Authorized the movement of materials and components from one facility to another for further operations.

### Processcontrol:

It means trying to achieve the standards set i.e. a certain level of efficiencyoracertainvolumeofproductioninaspecifiedduration. The system of progress control should be such that it furnishes timely, adequate and accurate information about the progress made, delays and under or overloading.

<u>Steps</u>:

- a) Settingupasystemtowatchandrecordtheprogressoftheoperatingfacility.
- b) Makingareportoftheworkprogressorworkaccomplishment.
- c) Transmissionofreportto
  - i. Controlgroupfornecessarycontrolaction
  - ii. Accountinggroupforrecordingmaterialandlabourexpenditures.
- d) Interpretationoftheinformationcontainedintheprogressreportby thecontrol group.
- e) Takingcorrectiveactionif necessary.